

COUNTY COMMISSION

The Traill County Commissioners came to order on Tuesday, August 2, 2022, at 8:00 a.m. with all members present. On motion of Amb, seconded by Young and carried to approve the agenda as printed with no changes. On motion of Elliott, seconded by Eblen and carried to approve the minutes of 07-19-22. On motion of Young, seconded by Amb and carried to approve the minutes of the special meeting held on 07-27-22.

CDW-G ORDERS: On motion of Eblen, seconded by Young and carried to allow the Auditor to sign a "Request for Verbal Purchase Orders" on orders up to \$1000.00. Any orders over \$1000.00 will require a written purchase order.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on several issues. On motion of Elliott, seconded by Amb and carried to allow the chairman to sign a ditch cleaning permit filed by Williams Farms along the south side of County Road #1, sections 26 & 27 in Greenfield Twp. Bridge 366 is complete. A box culvert has been installed on CR 35 (BR 354). Working on BR 111. On motion of Eblen, seconded by Young and carried to allow the chairman to sign the Mitigation Monitoring -Scope of Services with KLJ Engineers for the Caledonia Bridge, at a cost of \$4,500.00. Kevin Sondreal requested financial assistance with dust control along CR #25 during harvest. On motion of Elliott, seconded by Young and carried to approve a request of \$15,000.00 for dust control, as Martin has budgeted for this expense.

AUDITOR: Glenda Haugen, Auditor requested to hire Cora

Johnson as Deputy Auditor. Johnson would be paid an hourly rate, as budgeted, with no benefits until such a time as she can join the county full-time (40 hours), as she is completing her final year at Mayville State University. On motion of Eblen, seconded by Young and carried to allow the request.

SHERIFF: Steve Hunt, Sheriff informed the board SAE Philanthropic March sponsored by NDSU fraternity Sigma Alpha Epsilon which will be held on September 23, 2022, starting at 8:00 p.m. at NDSU in Fargo, walking thru the night and arriving at UND in Grand Forks at approximately 7:00 p.m. Hunt's office will assist in traffic control while the group is walking thru Traill County.

2023 BUDGET DISCUSSIONS: (1) Custodian budget: On motion of Eblen, seconded by Amb and carried to remove \$199,150.00 from the courthouse projects and will use Capital Projects Building funds when the projects get their final approval. (2) Employee Benefits budget: On motion of Amb, seconded by Elliott and carried to remove \$247,700.00 requested to purchase new tax, general ledger and payroll programs, and to use the ARPA funds to cover that expense. (3) SIREN PROJECT: On motion of Eblen, seconded by Young and carried to pay expenses for the new SIREN project out of the levy established for this purpose and use the ARPA Fund for any expenses not covered under the levy. (4) Discussion on the notice received of a 12.86% increase to the county's health insurance premiums. Currently, employees receive a single plan for health, dental, vision and a basic life

insurance plan paid by the County. Traill County has nine employees needing family health insurance and those employees would see an additional \$134.00 per month out of their paychecks. (5) On motion of Nesvig, seconded by Amb and carried to give all employees a 7% salary increase for 2023 and for the employees that need the family insurance, the county will cover the increased premium in the amount of \$134.00 per month for the 2023 budget year. The proposed budgets will be updated as listed above and used for the 2023 August Estimated Tax Statements. The final 2023 budget will be approved on October 4, 2022.

On motion duly made and carried, the following bills paid by the County Auditor to August 1, 2022, were allowed paid to-wit:

104673 Traill County Treasurer (FOASI) 83,840.03
 83687-83792 July Payroll 358,179.42
 104669 NDPERS-Retirement 49,097.82

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

104676 ND PUBLIC HEALTH INSURANCE TRU 62,559.37
 104677 KURT ELLIOTT 206.20
 104678 BEN GATES 582.44
 104679 GLENDA HAUGEN 300.00
 104680 HEATHER HOVEY 500.00
 104681 VOIDED 0.00
 104682 CHARLES STOCK 500.00
 104683 LARRY YOUNG 95.16
 104684 JAMES MURPHY 500.00
 104685 ADVANCED DRAINAGE SYSTEMS 6,008.35
 104686 ADA ELECTRIC INC

768.74
 104687 APPRIVER LLC 149.76
 104688 ND BLUE CROSS SHIELD BILLING 6,700.70
 104689 BROCK WHITE COMPANY LLC 38,367.00
 104690 C.C. & CO. 220.00
 104691 CERTIFIED LABORATORIES 1,609.95
 104692 CORE & MAIN LP 8,269.60
 104693 DAKOTA HERITAGE BANK 1,539.67
 104694 ND DEPT OF TRANSPORTATION 1,679.29
 104695 EAST CENTRAL REGIONAL WATER 208.00
 104696 ELECTION SYSTEM AND SOFTWARE 7,295.36
 104697 GREAT AMERICA LEASING 234.00
 104698 HILLSBORO BANNER 39.00
 104699 HILLSBORO BODY SHOP 637.50
 104700 HUSKY MARKETING AND SUPPLY 118,666.52
 104701 HILLSBORO MUNICIPAL UTILITIES 2,360.97
 104702 HALLER OVERHEAD DOOR 166.28
 104703 HOPE GLASS 261.40
 104704 JOHN DEERE CREDIT 28.89
 104705 KLJ ENGINEERING LLC 9,951.43
 104706 KRB GRAVEL LTD 42,120.00
 104707 LITTLE FALLS MACHINE INC 36.43
 104708 MENARDS GRAND FORKS 8.97
 104709 MEKALSON HYDRAULICS, INC. 2,277.65
 104710 MIDSTATES WIRELESS 3,638.34
 104711 JILL MURPHY 265.63
 104712 NORTHWEST ASPHALT

105,600.00
 104713 NEW CENTURY PRESS 237.76
 104714 ND 24 7 ATTORNEY GENERAL 1,237.00
 104715 OLSEN HARDWARE 279.30
 104716 OTTERTAIL POWER COMPANY 63.52
 104717 PC LAW TIME MATTERS 1,068.00
 104718 CHICAGO POWER PLAN 611.41
 104719 REMARK TECH CONSULTING 11,770.60
 104720 SEATOL 2,000.00
 104721 THE SIDWELL COMPANY 90.00
 104722 SIGN SOLUTIONS 2,701.96
 104723 SORUM OIL COMPANY 2,239.60
 104724 FOSTER 60.93
 104725 GRAND FORKS STRATA CORP 4,272.03
 104726 TEAM LABORATORY CHEMICAL 750.00
 104727 TRUENORTH STEEL 2,040.00
 104728 WOLD JOHNSON, P.C. 330.00
 104729 JP MORGAN 27,557.63
 104730 NDPERS INSURANCE 2,459.81

There being no further business to be brought before the board, the meeting was adjourned at 8:56 a.m. to meet again on August 16, 2022.

Attest:
 Glenda Haugen, Auditor
 Ken Nesvig, Chairman
 Publish: Sept. 24, 2022

COUNTY COMMISSION

The Traill County Commissioners came to order on Tuesday, August 16, 2022, at 8:00 a.m. with all members present. On motion of Eblen, seconded by Young and carried to approve the agenda with no changes. On motion of Eblen, seconded by Amb and carried to approve the minutes of 08-02-22.

CORRESPONDENCE: Received 2022 Taxable Valuations, utilities and Tif District report, no action needed. Received the AVHSZ Board minutes & financials for July, no action needed.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on various issues. Martin will be purchasing a used truck box and looking at a snow plow, which items are budgeted for. Lanco informed the board, the (SHPO) State Historical Preservation Office report for the Climax bridge has been received with next step to purchase right-of-way. On motion of Elliott, seconded by Young and carried to approve \$5,000.00 per acre (based on current land sales) to purchased road right-of-way for the Climax Bridge. Updates on Bridge #2: the project will be 100% funded by the Federal Highway Administration, several trees need to be removed, finishing up the environmental documents, on motion of Eblen, seconded by Young and carried to approve \$4,850.00 per acre (based on current land sales) to purchase land. Reminded the board, a meeting with the state will be held during the NDACo Conference in Bismarck on Tuesday, October 4, 2022.

TAX DIRECTOR: Kayla Knudson, Tax Director presented an upgraded service contract with Vanguard Appraisals, Inc. to add one additional license in the amount of \$1,375.00. On motion of Amb,

seconded by Elliott and carried to allow the chairman and auditor to sign the contract.

AVHSZ: Kim Jacobson, AVHSZ Director updated the board on moving her staff to the new Dakota Heritage Bank. AVHSZ will continue to have a visitation & secure file storage at the courthouse. The URM Program has signed a lease agreement with Cass County to lease office and meeting rooms.

AUDITOR: Glenda Haugen, Auditor requested to move forward with purchasing the new payroll and tax programs from Tyler Technologies, as commissioners approved to use ARPA funds for the purchase. Haugen will bring back a contract for signatures.

CUSTODIAN: Jenni Rubash, Custodian presented pay requests #1 and #2 totaling \$137,250.00 from Burnn Boiler & Mechanical, Inc. On motion of Young, seconded by Amb and carried to allow the payment. Commissioners gave Rubash permission to get costs to resurface and stripe the courthouse parking lot.

PRAIRIE DOG FUNDING: Commissioners discussed the Prairie Dog funding and how it is disbursed and requested for a letter to be drafted on behalf of Traill County. Charlie Stock, States Attorney will be contacted and bring back to a future meeting.

ECONOMIC DEVELOPMENT: Jim Murphy, ECD Director, Alyssa Short, EDC Deputy Director, Amber Boeshans, Executive Director for ND Livestock Alliance and Ty Eschenbaum of A1 Development Solutions requested to complete a Rural Development Site Analysis which would identify rural properties for potential development such as concentrated animal feeding operations, agricultural processing, storage facilities and other

agriculturally related commercial/ industrial development. The analysis would be at no cost to the county. The analysis would be a great marketing tool for economic development and the information will help to streamline the marketing process thereby reducing timelines, financial expenditures, and labor costs. Eschenbaum will send a resolution to the Auditor and will have the State's Attorney review the resolution for the next meeting.

WATER BOARD: Jason Siegert, TC Water Resource District Chairman presented maps of the proposed Goose River & Elm River Snagging & Clearing assessments. A public hearing will be held on September 20, 2022, at 9:00 a.m.

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

104793 ALLIANCE BUSINESS CONSULT. 2,937.50
 104794 FARGO ACME TOOLS 458.25
 104795 ADVANCED DRAINAGE SYSTEMS 6,164.92
 104796 ASHLEY ASUZU 83.13
 104797 AUTO VALUE FARGO 863.68
 104798 BURNN BOILER MECHANICAL 137,250.00
 104799 BUXTON FARMERS UNION 1,528.47
 104800 WEX BENEFITS FEES 56.00
 104801 BUTLER MACHINERY 7,070.52
 104802 CASS COUNTY FINANCE 1,400.00
 104803 CORE MAIN LP 4,934.80
 104804 DAKOTA BOYS AND GIRLS RAN 297.74
 104805 EAST CENTRAL REGIONAL WAT 40.00
 104806 EWING OIL 106.63
 104807 FERGUSON WATERWORKS 14,388.64
 104808 FARGO FORKS

337.44
 104809 FINLEY FARMERS GRAND AND 189.55
 104810 FLEET PRIDE TRUCK 17.37
 104811 ERIKA FREEBERG 374.38
 104812 GF CO CORRECTIONAL CENTER 1,054.92
 104813 GOOSE RIVER HEAT AND COOL 1,136.00
 104814 SHANDA HAKK 84.41
 104815 HILLSBORO BANNER 252.00
 104816 HATTON COOP OIL CO 261.54
 104817 HELGESON FUNERAL CHAPEL 2,325.00
 104818 HOPE FARMERS UNION OIL 239.07
 104819 HUSKY MARKETING AND 23,780.52
 104820 INDUSTRIAL BUILDERS 10,000.00
 104821 INFORMATION SYSTEMS CORP 585.00
 104822 INFORMATION TECH DEPT 1,233.10
 104823 INLAND TRUCK PARTS 94.26
 104824 KIM JACOBSON 102.50
 104825 JULIES RADIO RANCH 169.00
 104826 KLJ ENGINEERING LLC 17,200.42
 104827 LAWSON PRODUCTS 811.41
 104828 LINDE GAS AND EQUIPMENT INC 658.12
 104829 JENNIFER LEVITT 41.76
 104830 KELSEY MDUDA 290.00
 104831 BRIANA MILLER 299.38
 104832 KELSEY MOORHOUSE 806.77
 104833 NAPA MAYVILLE 25.48
 104834 NAPA CENTRAL 230.23
 104835 NDACTVSO 120.00
 104836 NORTH DAKOTA HUMAN SERVICE 100.00
 104837 NDSU 6050 6,518.77

104838 NELSON INTERNATIONAL 54.02
 104839 HENDRUM NEPSTAD OIL 1,529.22
 104840 NORTHERN FIRE EQUIPMENT 24.00
 104841 OK TIRE STORE 212.50
 104842 PORTLAND FARMERS UNION 349.62
 104843 ALLISON QUINCER 63.13
 104844 RDO TRUCK CENTER 1,744.72
 104845 SWANSTON EQUIPMENT CO 193.35
 104846 SORUM OIL COMPANY 107.65
 104847 ND STATE RADIO COMM 143.00
 104848 FOSTER 101.55
 104849 TOWN AND COUNTRY COOP 249.44
 104850 TOSHIBA FINANCIAL SERV MO 310.04
 104851 TEAM LABORATORY CHEMICAL 859.00
 104852 TRAILL COUNTY TRIBUNE 1,518.35
 104853 WOLD JOHNSON, P.C. 1,390.00
 104854 WEST SIDE STEEL 29.18
 104855 WALLWORK TRUCK CENTER 577.36
 104856 XCEL ENERGY 149.86
 104857 ZEE MEDICAL SERVICES 49.70

There being no further business to be brought before the board, the meeting was adjourned at 9:48 a.m. to meet again on September 6, 2022, at 8:00 a.m.

Attest:
 Glenda Haugen, Auditor
 Ken Nesvig, Chairman
 Publish: Sept. 24, 2022

COUNTY COMMISSION

The Traill County Commissioners came to order on September 6, 2022, at 8:00 a.m. with all members present. On motion of Young, seconded by Eblen and carried to approve the agenda with no changes. On motion of Elliott, seconded by Eblen and carried to approve the minutes of August 16, 2022.

ARPA FUNDS: Received \$780,449.50 from the second tranche of Federal ARPA Funds. No action needed.

PIPELINE: Received a copy of Pipeline Magazine. No action needed.

AVHSZ: Received a copy of the August board minutes and financials. No action needed.

UPPER GREAT PLAINS TRANSPORTATION GRANT: Received a request to sign a letter

of support for the Upper Great Plains Transportation Grant which assists in safety planning on unpaved county and township roads. No financial support is required. On motion of Young, seconded by Amb and carried to allow the Chairman to sign the letter of support.

NIELSVILLE BRIDGE: Received a request to sign a letter of support from Polk County, MN to apply for a grant for the replacement of the Nielsville bridge. The letter of support included financial support from Traill County in the amount of \$1,940,000.00. After much discussion, Commission Nesvig tabled the request until Polk County Commissioners and Rich Sanders, Polk County Engineer can meet with the Traill County Commissioners concerning the bridge request.

BELMONT PARK: On motion of Young, seconded by Amb and carried to close Belmont Park on 10-01-22 for the season.

OPIOID SETTLEMENT: Received notice of upcoming payment from the National Opioid Settlement lawsuit in the amount of \$2,339.71.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on several issues. Discussed Bridge 75 which will be bid in December. On motion of Amb, seconded by Eblen and carried to set gravel bids for September 20, 2022, at 8:05 a.m.

ND LIVESTOCK ALLIANCE: Jim Murphy, EDC Director and Alyssa Short, EDC Deputy Director requested the board to approve the following resolution: On motion

of Amb, seconded by Young and carried to accept proposal by the ND Livestock Alliance and A1 Development Solutions to conduct a County Side Analysis, as presented to the Traill County commission on August 16, 2022 with no monetary contributions required, active participation by the County, upon roll call vote: Eblen-Yes, Elliott-Yes, Nesvig-Yes, Young-Yes and Amb-Yes, motion carried.

SHERIFF: Commissioner Amb, requested to allow Sheriff Hunt to advertise for an E911 Dispatcher, as one of the Dispatchers has resigned. On motion of Amb, seconded by Eblen and carried to approve the request.

TRAILL COUNTY PUBLIC BUDGET HEARING: Will be held Wednesday, September 7, 2022, at 6:30 p.m. in

the Commissioner's Office.

On motion duly made and carried, the following bills paid by the County Auditor to September 1, 2022, were allowed paid to-wit:

104870 Traill County Treasurer (FOASI) 78,892.53
 83793-83895 July Payroll 336,893.72
 104866 NDPERS-Retirement 48,806.82

REGULAR BILLS:
 On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

104937 ALL FINISH CONCRETE 159,319.48
 104938 ARAMARK W9 484.96
 104939 BUXTON FARMERS