

**MINUTES OF  
REGULAR MEETING  
LEEDS SCHOOL BOARD  
July 18, 2019**

A board training with NDSBA, board supper and regular meeting of the Leeds School Board was held July 18, 2019 beginning at 5 p.m. Present at the board training with NDSBA Director Alexis Baxley and NDSBA Attorney Amy DeKok were DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson; Superintendent Michael Silverman; and Business Manager Maria Dunlap. The board received training on board ethics and roles.

Present at the annual meeting which began at 7:32 pm: Randy Gunderson, Jeff Jacobson, Tyson Follman, DeShawn Tofsrud, Kim Nelsen, Brandi Anderson and Eric Haagenson; Superintendent Michael Silverman; and Maria Dunlap, business manager. Guests: Jana Darling; Richard Lee Meier, AIA.

A motion was made, seconded and carried to approve the agenda. A motion was made, seconded and carried to approve the consent agenda for June consisting of minutes of June 17, 2019 meeting; list of June bills; and June financial reports.

B & H Oil Co. ....	\$802.25
BC Farmers Press ...	94.25
Coffee Cottage, The	22.41
Gaffaney's, Inc. ....	415.15
Johnson's Plumbing	
Service, Inc. ....	109.50
McGarvey, Janel ....	207.97
Otter Tail Power Co.	2.04
Paulson Supply,	
Inc. ....	42.75
Ramkota Hotel & Conference Ctr. ....	163.80
Tracy's Market .....	21.80
Lake Area Career	
& Tech .....	137.75
Otter Tail Power Co.	2,708.92
Advanced Business	
Methods .....	1,317.93
Genex .....	69.90
Hear of America	
Medical Center .....	69.73
John R. Green .....	26.59
Praxair .....	74.42
Stein's .....	17.32
Feb-June Salaries ...	660,929.44
Health Insurance ....	86,954.13
Payflex .....	134.86
ND TFFR .....	72,356.44
ND PERS .....	5,645.59
Medicare .....	9,025.95
Social Security .....	38,593.12

Mr. Meier from YHR Partners Architecture Planning presented the four bids for a new roof. The bids were opened at 2 p.m. by Mr. Meier in the presence of Superintendent Mr. Silverman and Business Manager Mrs. Dunlap. Mr. Silverman recommended awarding the bid to Pierce Lee Roofing, LLC, for \$433,510 to replace the roof with steel roofing over the gymnasium and rubber over the remaining roof. A motion was made, seconded and carried to hire Pierce Lee Roofing for \$433,510 to replace the roof with steel over the gym and rubber on remaining roof. A motion was made, seconded and carried to approve the certificate of indebtedness for \$433,510, the architect fees and disposal fees.

A motion was made, seconded and carried to do FBI background checks on all certified and classified staff hired after Aug. 1, 2019.

Mr. Silverman reported that Mr. Dan Treleaven will be riding a bus route during the winter months. Discussion was held on how this would affect basketball coaching.

A motion was made, seconded and carried to approve the business manager's annual financial report for 2018-19.

The meeting was turned over to the business manager for reorganization of the school board. Ms. Anderson and Mr. Haagenson presented their oath of office. Kim Nelsen moved to nominate DeShawn Tofsrud as president. The motion was seconded by Eric Haagenson. Nominations ceased and the motion was approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson and Eric Haagenson.

The meeting was turned over to President DeShawn Tofsrud. Jeff Jacobson moved to nominate Kim Nelsen as vice president. The motion was seconded by Brandi Anderson. Nominations ceased and the motion was approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson and Eric Haagenson.

A motion was made, seconded and carried to approve the July consent agenda consisting of: July bills; designation of United Community Bank of ND as bank depository for 2019-20; designation of Benson County Farmers Press as official newspaper for 2019-20; continuation of flexible benefits for 2019-20; and 2019-20 regular meetings to be held on the third Wednesday of the month.

Alert Solutions, Inc. .	\$214.56
BC Farmers Press ...	15.95
CenDak Co-op	
-- Leeds .....	322.12
Follett School	
Solutions, Inc. ....	727.50
Gaffaney's, Inc. ....	325.23
Johnson Controls Fire	
Protection, LP .....	1,992.84
Johnson's Plumbing	
Service Inc. ....	2,311.81
Midwest Investigation	
& Security, Inc. ....	6,825.00
NDHSA .....	515.00
NDSBA .....	2,537.05
ND Small Organized	
Schools .....	400.00
NDSBA Policy	
Services .....	800.00
NWEA .....	1,725.00
Prairie Public Education	
Services .....	200.00
Software Unlimited,	
Inc. ....	5,650.00
Time Management	
Systems, Inc. ....	25.00
Visa .....	307.83

**NOTICE OF  
SPECIAL  
ELECTION**

A special election for City of Oberon, mayor, and one city council seat will be held on Tuesday, Dec. 3, 2019. The election will be held at the Oberon Community Center between the hours of 9 a.m. and 7 p.m. Deadline to file to be on the ballot: September 30.

Workforce Safety	
& Insurance .....	2,676.16
BUILDING FUND	
State Fire & Tornado	
Fund .....	\$4,036.87
Trio Environmental	
Consulting, Inc. ....	835.60
S & I FUND	
US Bank .....	\$98,858.75

A motion was made, seconded and carried to authorize Superintendent Michael Silverman as administrator for federal programs.

A motion was made, seconded and carried to waive the second reading of the Concussion Management Policy (FCAF).

A motion was made, seconded and carried to approve the Concussion Management Policy and designated athletic director's role in the policy.

Discussion was held on Leeds Food Service and costs. A motion was made, seconded and carried that the student meals will remain the same as 2018-19 as follows: Students PK-6 \$3; 7-12 \$3.25 for lunch and breakfasts \$1.60 for all students; second meals will increase to \$1.50 for main entrée and \$0.35 for second chocolate milk; adult meals will increase to \$4 for lunch and \$2.35 for breakfast.

A motion was made, seconded and carried to approve the 2019-20 budget of \$2,385,029.80 and the preliminary certificate of levy total of \$1,076,485.

Mr. Silverman presented the superintendent's report: thank you to board members for their service to Leeds school; new projects -- writing across curriculum; My Access; Chromebooks for My Access; Second Step Program; child support team; after-school homework help; Marzano evaluation system; school climate and culture; AdvancEd improvement; possible exercise building; fully staffed; professional development -- will attend Admin Boot Camp in August and new board member seminar in October; Discovery Education; and District house repairs -- new dishwasher and flooring. Kim Nelsen requested quote on replacing floor in living room, hallway, and with/without kitchen.

The next regular meeting is scheduled for Aug. 28, 2019 at 7 p.m.

A motion was made, seconded and carried to adjourn the meeting. The meeting adjourned at 10:07 p.m.

Maria Dunlap  
Business Manager  
DeShawn Tofsrud  
Board President

**MINUTES OF  
SPECIAL MEETING  
LEEDS SCHOOL BOARD  
July 31, 2019**

A special meeting of the Leeds School Board was held July 31, 2019. The meeting was called to order at 7:05 p.m. Present: DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson; Superintendent Michael Silverman; and Business Manager Maria Dunlap.

Kim Nelsen moved to approve the agenda. The motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

Jeff Jacobson moved to approve the resolution providing for participation in School Bond Credit Enhancement Program. The motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

Kim Nelsen moved to approve the resolution providing for the public sale, authorizing the issuance and establishing the terms of \$450,000 certificate of indebtedness, Series 2019, and pledging state appropriations for their payment. The motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

Eric Haagenson moved to authorize the board president and superintendent to accept the lowest bid for the certificate of indebtedness. The motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

Brandi Anderson moved to approve the updated certificate of levy for a total of \$1,122,509.37. The motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

The board read a letter of resignation from Mr. Stuart Brandt. Brandi Anderson moved to accept Mr. Brandt's resignation. The motion was seconded by Eric Haagenson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson.

**ABBREVIATED NOTICE  
OF INTENT TO AMEND  
ADMINISTRATIVE  
RULES**

relating to Continuous Testing, CPE Reporting, and Statutory Citations

**ND State Board  
of Accountancy**

will hold a public hearing to address proposed changes to the N.D. Admin. Code.

**ND State Capitol  
Fort Totten Room  
600 E. Boulevard Ave.  
Bismarck, ND**

**Tuesday, October 8, 2019  
10:00 a.m.**

A copy of the proposed rules may be reviewed at the office of North Dakota State Board of Accountancy, 215 North 3rd Street, Suite 202C, Grand Forks, ND or on its website www.nd.gov/ndsba. A copy of the proposed rules and/or a regulatory analysis may be requested by writing the above address, emailing mandyharlow@nd.gov, or calling (800) 532-5904. Written or oral comments on the proposed rules sent to the above address or telephone number and received by October 18, 2019, will be fully considered. If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the North Dakota State Board of Accountancy at the above telephone number or address at least five days prior to the public hearing.

Dated this 29th day of August 2019.

Discussion was held on the physical education position. Jeff Jacobson moved to adjourn the meeting. The motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson and Eric Haagenson. The meeting adjourned at 7:40 p.m.

Maria Dunlap  
Business Manager  
DeShawn Tofsrud  
Board President

**OFFICIAL PROCEEDINGS  
OF THE BOARD OF  
COUNTY COMMISSIONERS  
BENSON COUNTY  
NORTH DAKOTA  
August 20, 2019**

The Benson County commissioners met in regular session on Tuesday, Aug. 20, 2019 at 8 a.m. in the commissioner room of the Benson County Courthouse, Minnewaukan, ND. Commissioners present: Ron Carlson, Doris M. Griffin, Ron Stadium, David Davidson and Michael N. Steffan. The meeting was called to order by Chair Carlson. Other people present: James P. Wang, Benson County state's attorney.

A motion was made by Griffin, seconded by Stadium, to approve the minutes from the regular meeting of Aug. 6, 2019. All members voted yes. The motion carried.

Lester Ellingson, highway superintendent, and Scott Todahl, DEM and applicant agent, met with the board. Ellingson gave a report for the highway department. He indicated the divers hired to do the bridge inspections will be coming from Minneapolis, Minn. and the time frame for arrival is unknown. Ellingson discussed the purchase of oil/tar for crack sealing roads. He stated Benson County uses about 4,000 gallons per year. The board concluded the oil/tar purchase should be bid.

The board reviewed a proposal for the possible purchase of gravel from JB Gravel. Ellingson discussed the need for crushed gravel. The board concluded to wait to see what is available next year as another pit may be opening in the area.

Todahl gave a report for his department. The board reviewed the Flood and Emergency Admin Fund balances that can be closed out. A motion was made by Steffan, seconded by Stadium, to close out the funds and transfer the ending balances to other funds as follows:

\$15,661 from the Flood 2010 Fund (2902) to the Homeland Security Fund (2909); \$1,211.37 from the Disaster Emergency Matching Fund (2919) to the DEM Fund (2911); and \$52,126.95 to the Road and Bridge Fund (2140). A separate accounting is to be kept by the road department on the money transferred to the Road and Bridge Fund so it is known what the money is being spent on with the first priority paying for the divers to inspect the Brinsmade bridge and the northernmost bridge on Old Hwy. 281. All members voted yes. The motion carried.

A motion was made by Griffin, seconded by Davidson, to transfer \$42,176.97 from State Revenue Sharing Fund to Road and Bridge Fund for full payment of the mulcher. All members voted yes. The motion carried.

A motion was made by Stadium, seconded by Davidson, to transfer \$120,000 from the Highway Tax Fund and \$100,000 from the Five-Mill Fund to the Road and Bridge Fund per the 2019 budget. All members voted yes. The motion carried.

The board also reviewed the proposed distribution to the senior citizen clubs in Benson County. A motion was made by Griffin, seconded by Davidson, to accept the distribution. All members voted yes. The motion carried.

Two Applications for a Special Permit to Sell Alcoholic Beverages at a Special Event for the dates of Sept. 21 & 28, 2019 were presented to the board. A motion was made by Griffin, seconded by Davidson, to approve the applications. All members voted yes. The motion carried.

The board reviewed bills from the DEM and road departments that need to be paid prior to the end of the month. A motion was made by Steffan, seconded by Griffin, to pay the bills. All members voted yes. The motion carried.

Discussion was held on placing rumble strips before the stop sign on the Oberon 28 road.

Scott Knoke, Extension agent, met with the board regarding filling the position of food nutritionist. Robin Arnold was present at this

time. The board concluded it was necessary to fill the position. Knoke discussed the possible increase in the amount of the county contribution for the position. A motion was made by Steffan, seconded by Griffin, to fill the position and increase the county contribution amount. All members voted yes. The motion carried.

Discussion was held on the possible purchase of the Benson County Events Center by Benson County from the city of Maddock. Carlson informed the board the attorney for the city of Maddock indicated the building would need to be put up for bids and cannot be transferred to Benson County without following this process. State's Attorney Wang gave input on this issue. Arnold indicated an interim group has been organized to assess the costs and feasibility of some of the functions within the building. Wang suggested that Benson County be somehow added to the ownership of the building to preserve the interest of Benson County/Benson County 4-H. A motion was made by Griffin, seconded by Stadium, to record the documents currently in place (the joint powers agreement and use agreement) for the building with the Benson County recorder. All members voted yes. The motion carried.

A motion to adjourn was made at 9:09 a.m.

Bonnie Erickson  
Benson County Auditor

Ron Carlson  
Chair

**NOTICE OF HEARING  
IN DISTRICT COURT  
NORTHEAST JUDICIAL  
DISTRICT**

Case No. 03-2019-CV-00046  
STATE OF NORTH DAKOTA  
COUNTY OF BENSON

Randy Thompson, individually  
And as Personal Representative  
Patrick Miller Estate  
Plaintiff,  
vs.

Little Flower Freedom Center,  
and all other persons known  
or unknown claiming any estate  
or interest or lien or  
encumbrance upon the property  
described in this Complaint,  
Defendant.)

NOTICE IS HEREBY GIVEN  
that Randy Thompson, individually,  
and as Personal Representative  
for the Patrick Miller Estate, has  
filed with the Judge of the District  
Court of Benson County, North  
Dakota, a Summons in the matter  
of the estate of the above named  
Deceased, of Henry Sorenson.

The assets of the estate consist  
of, in addition to other property,  
an interest in the following described  
real estate in Benson County North  
Dakota:

Lots Seven (7), Eight (8), Nine  
(9), Block Eighty-four (84), Original  
Minnewaukan City, Benson County,  
ND

Lots Ten (10), Eleven (11),  
Twelve (12) (Less RW), Block  
Eighty-four (84), Original  
Minnewaukan City, Benson County,  
ND

Hearing has been set to  
consider the Petition on the 12th  
day of September, 2019, at 10:00  
o'clock a.m. at the Courtroom of  
the Ramsey County District Court  
in the City of Devils Lake, for the  
County of Benson, State of North  
Dakota, at which time and place  
you may be heard if you wish.

Dated this 20th day of August,  
2019.

/s/ James P. Wang  
James P. Wang  
Attorney for Petitioner  
PO Box 211  
110 Main St. E.  
Minnewaukan, ND 58351  
(701) 473-5338  
ID No.: 04664  
jamespwang@gondtc.com  
(Publish Aug. 29, Sept. 5  
& 12, 2019)

BC Farmers Press ... \$181.78  
DL Journal ..... 2.10  
GF Utility Billing ..... 130.91  
Hawkins, Inc. .... 899.05  
Mid-Land  
Excavating ..... 1,128.58  
ND Insurance Reserve  
Fund ..... 95.99  
ND Sewage Pump  
and Lift ..... 350.00  
Office & Technology ..... 192.00  
Otter Tail Power Co. 436.91  
Spirit Lake Tribe --  
Refuse ..... 420.00  
Waste Management ..... 1,131.50  
Workforce Safety  
Insurance ..... 250.00

EBACK ..... \$88.25  
Riggle ..... 1,009.37  
Unfinished/Old Business --  
Riggle read the first reading of  
the livestock ordinance (ordinance  
number pending). Friesen  
questioned a fence around the  
city well. Following a lengthy  
discussion, Chad Nelson stated  
he would forward legal description  
to the council. Ploium motioned  
to have the land at the well site  
surveyed, Friesen seconded;  
the motion carried. Riggle was  
instructed to secure a surveyor.

Wetzel provided an update on  
cleaning the water system. Wetzel  
completed his registration, with  
help of Cavin with Moore Engineering,  
for the grant system and presented  
expenses for reimbursements  
as approved August 29. Wetzel  
reported on discussion with Spirit  
Lake Finance (Duane Jackson);  
the 2017 amount due has been  
removed.

New Business -- Chuck A.  
Mischel's visit was just prior to  
the council meeting and was  
erroneously listed as an agenda  
item. This was an informational  
visit regarding the certification  
process for water operator Eback  
and councilman Friesen. Mischel  
provided additional materials for  
regular water system maintenance  
and trainings offered by ND Rural  
Water.

Riggle stated correspondence  
regarding the zoning ordinance  
variance/building permit was  
received from Benson County.  
A time for public comments has  
been established; questions or  
comments should be directed to  
elected county officials. Darren  
Fenster with Consolidated  
Construction requested a statement  
regarding building permits. Since  
the proposed project is outside city  
limits, there will be no action on the  
part of the city.

Hustad questioned the  
involvement of a former employee  
in city business. The mayor stated  
there had been none. Nothing

**MINUTES OF  
REGULAR MEETING  
OBERON CITY COUNCIL  
September 3, 2019**

A regular meeting of the Oberon City Council was held Sept. 3, 2019. Present: Wetzel, Ploium, Hustad, Friesen and Riggle. Absent: Schmid. Also present: Nan Thumb, Chad Nelson, Robert Santos, Bob Stensland.

Wetzel called the meeting to order at 6:05 p.m. Hustad motioned to accept the agenda, Friesen seconded; the motion carried. Riggle read Doug Schmid's resignation letter, effective immediately. A conversation regarding filling the vacancy ensued.

Riggle read the minutes of the August meeting. Ploium motioned to accept the minutes, Hustad seconded; the motion carried. The finance report was given. Hustad motioned to pay bills provided, excluding the telephone for fire hall, Friesen seconded; the motion carried. Riggle was instructed to extend an invitation to Doug Schmid to attend the next meeting to discuss the fire hall. The following bills will be paid:

BC Farmers Press ...	\$181.78
DL Journal .....	2.10
GF Utility Billing .....	130.91
Hawkins, Inc. ....	899.05
Mid-Land Excavating .....	1,128.58
ND Insurance Reserve Fund .....	95.99
ND Sewage Pump and Lift .....	350.00
Office & Technology .....	192.00
Otter Tail Power Co.	436.91
Spirit Lake Tribe -- Refuse .....	420.00
Waste Management .....	1,131.50
Workforce Safety Insurance .....	250.00

Plaintiff,  
vs.  
Sandra O Bartle; Any Person  
in Possession;  
Defendants.

THE STATE OF NORTH  
DAKOTA TO THE ABOVE NAMED  
DEFENDANTS:

1. You are hereby summoned  
to appear and defend against the  
Complaint in this action, which has  
been filed with the Clerk of Court  
and is herewith served upon you,  
by serving upon the undersigned  
a copy of an Answer or other  
proper response within twenty-one  
(21) days after the service of this  
Summons upon you, exclusive of  
the day of service. If you fail to do  
so, Judgment by default will be  
taken against you for the relief  
demanded in the Complaint. The  
original Complaint is filed with  
the Clerk of the District Court in  
the County in which this action is  
commenced.

2. This action relates to the  
foreclosure of a mortgage upon the  
following described real property  
in the County of Benson, State of  
North Dakota:

Lots one (1), two (2), three (3),  
four (4), five (5), six (6), and seven  
(7), Lee's first addition to Leeds

3. The Plaintiff is not seeking  
a personal judgment against the  
above-named Defendants.

Dated August 13, 2019.  
MACKOFF KELLOGG LAW FIRM  
Attorneys for the Plaintiff  
Office and Post Office Address:  
38 Second Avenue East  
Dickinson, North Dakota 58601  
Tel: (701) 227-1841  
Fax: (701) 225-6878  
Email: dpiper@mackoff.com  
By: /s/ David C. Piper  
David C. Piper, Attorney  
06723

THIS IS AN ATTEMPT TO  
COLLECT THE REFERENCED  
DEBT AND ANY INFORMATION  
OBTAINED WILL BE USED  
FOR THAT PURPOSE. THIS  
COMMUNICATION IS FROM A  
DEBT COLLECTOR.  
(Publish Sept. 12, 19 & 26, 2019)

further. County residents dumping  
garbage was questioned by  
Friesen. Riggle was instructed to  
send garbage-only statements to  
the Knatteruds effective August  
2019 and Kevin Martin from April  
2019.

Friesen questioned the wiring of  
the pump house and a heater. Per  
Wetzel, that is ongoing and will be  
explored more fully with the bid(s)  
he collects from contractors doing  
proposed work at the pump house.

Next meeting: Monday, Oct. 7 at  
6 p.m., community center.  
Hustad motioned to adjourn,  
Friesen seconded; the motion  
carried. The meeting adjourned at  
7:12 p.m.

Shannon Riggle  
City Auditor

Tom Wetzel  
Mayor

**SUMMONS  
IN DISTRICT COURT  
NORTHEAST JUDICIAL  
DISTRICT**

STATE OF NORTH DAKOTA  
COUNTY OF BENSON  
WILMINGTON SAVINGS  
FUND SOCIETY, FSB,  
AS TRUSTEE FOR  
STANWICH MORTGAGE  
LOAN TRUST A,

Plaintiff,  
vs.

Sandra O Bartle; Any Person  
in Possession;  
Defendants.

THE STATE OF NORTH  
DAKOTA TO THE ABOVE NAMED  
DEFENDANTS:

1. You are hereby summoned  
to appear and defend against the  
Complaint in this action, which has  
been filed with the Clerk of Court  
and is herewith served upon you,  
by serving upon the undersigned  
a copy of an Answer or other  
proper response within twenty-one  
(21) days after the service of this  
Summons upon you, exclusive of  
the day of service. If you fail to do  
so, Judgment by default will be  
taken against you for the relief  
demanded in the Complaint. The  
original Complaint is filed with  
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in the County of Benson, State of  
North Dakota:

Lots one (1), two (2), three (3),  
four (4), five (5), six (6), and seven  
(7), Lee's first addition to Leeds

3. The Plaintiff is not seeking  
a personal judgment against the  
above-named Defendants.

Dated August 13, 2019.  
MACKOFF KELLOGG LAW FIRM  
Attorneys for the Plaintiff  
Office and Post Office Address:  
38 Second Avenue East  
Dickinson, North Dakota 58601  
Tel: (701) 227-1841  
Fax: (701) 225-6878  
Email: dpiper@mackoff.com  
By: /s/ David C. Piper  
David C. Piper, Attorney  
06723

THIS IS AN ATTEMPT TO  
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DEBT AND ANY INFORMATION  
OBTAINED WILL BE USED  
FOR THAT PURPOSE. THIS  
COMMUNICATION IS FROM A  
DEBT COLLECTOR.  
(Publish Sept. 12, 19 & 26, 2019)

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